

**Resolution nr 4/IV/2021
Discipline of Psychology Council of the Jagiellonian University
of April 8, 2021**

**in the matter of adopting formal recommendations for doctoral dissertation proceedings
to award a doctoral degree**

§ 1

In order to promote good doctoral degree awarding practice in the discipline of psychology, the Discipline of Psychology Council of the Jagiellonian University adopts formal recommendations regarding its doctoral dissertations, constituting an appendix to this resolution.

§ 2

The resolution comes into force on the day of its adoption.

Signature of the Chairman of the Discipline of Psychology Council

Recommendations of the Discipline of Psychology Council of the Jagiellonian University concerning doctoral dissertations

In order to promote good doctoral degree awarding practice in the discipline of psychology, the Discipline of Psychology Council of the Jagiellonian University presents formal recommendations regarding its doctoral dissertations. In accordance with Art. 187, paragraph 3, of the Act of July 20, 2018 - Law on Higher Education and Science, hereafter referred to as the Act, the doctoral dissertation may constitute:

1. A collection of thematically related scientific articles published in scientific journals preceded by a commentary

- a) In accordance with the Act, the collection consists of at least **two articles**.
- b) In accordance with the Act, the articles should be published in printed or digital form (at least *online first*).
- c) We recommend that the Doctoral student **be the first author of at least two articles**. If the dissertation consists of more than one article, the doctoral student does not have to have the status of the first author in subsequent articles.
- d) We recommend **providing detailed Author Contribution Statement for all publication authors** (according to the *American Psychological Association* [APA] standard, 7th edition).
- e) We recommend that **at least one** of the two (or more) collection articles **be published in a very good scientific journal, or at least two articles be published in good scientific journals**. By "very good" we mean a journal in the first or second quartile of Journal Citation Reports (JCR) or in the first quartile of Scopus database ranking. By "good" we mean a journal that is in the third JCR quartile or the second Scopus quartile.
- f) The use of the same article by two individuals as part of the dissertation **is possible only in exceptional circumstances**; in particular, both must be named as first authors of that publication.
- g) We emphasise that the criteria for the quality of the article should include not only the journal in which it is published, but also its content and subdiscipline classification. The assessment of whether an article makes an original contribution to the subdiscipline is performed by the supervisor(s), reviewers, the doctoral committee and the Discipline of Psychology Council.
- h) We recommend that the articles **be accompanied by a commentary prepared in the**

language of the dissertation (in accordance with Art. 187, paragraph 4 of the Act), in particular presenting the thematic relationship between the articles, their premises, theoretical background and their implications.

2. Written dissertation consisting of a collection of a published article and (a) typescript(s) in review or in press preceded by a commentary

a) We recommend that the Doctoral student **be the first author of at least one published article and one typescript**. If the dissertation consists of additional manuscripts, the doctoral student does not have to have the status of the first author in subsequent articles.

b) We recommend **providing detailed Author Contribution Statement for all publication authors** (according to the *American Psychological Association* [APA] standard, 7th edition).

c) We recommend that the articles be published in printed or digital form (at least *online first*) at least in a good scientific journal according to the definition adopted in item 1e.

d) We recommend that each typescript under review or in press be **appropriately submitted to or accepted by a scientific journal**.

e) The use of the same article/typescript by two individuals as part of the dissertation **is possible only in exceptional circumstances**; in particular, both must be named as first authors of those publications.

f) We recommend that the articles **be accompanied by a commentary prepared in the language** of the dissertation (in accordance with the Art. 187, paragraph 4 of the Act), in particular presenting the thematic relationship between the articles, their premises, theoretical background and their implications.

3. Written dissertation in the form of a typescript

a) We recommend that the style of written dissertation **refer to best practices** in the subdiscipline of psychology to which it belongs.

b) We recommend that the dissertation **be written in a concise and consistent manner**.

c) We recommend that the form and structure of the dissertation **follow the APA Style Guide (7th edition)**.

d) The results of previously published research and analyses may be included in the written dissertation. This fact should be clearly noted therein.ⁱ

e) The submitted written dissertation or parts **thereof may be simultaneously submitted to** scientific journals.

4. Scientific monography

a) We recommend that the monography be published by **a publisher included on the list of the Ministry of Education and Science**.

Additional considerations:

First authorship of an article attributed to more than one person must be properly annotated in the article. Annotations include, *inter alia*, such phrases as: "first co-authors", "these authors contributed equally", or conversely, "the order of authors is random/alphabetical", *etc.*

In the doctoral dissertation (in any of its forms), it is not possible to include a publication or an unpublished text describing research at the basis of obtaining a bachelor's, engineer's or master's degree by the same person.

In accordance with the Art. 187, paragraph 4 of the Act, a summary in English should accompany each form of doctoral dissertation (items 1-4). If the dissertation is written in a foreign language, an abstract in Polish should also be attached.

The presented recommendations concern the formal aspects of doctoral dissertations only. The substantive evaluation of doctoral dissertations is the sole responsibility of the supervisor(s), reviewers and the doctoral committee and the Discipline of Psychology Council.

Regulations regarding the procedure for awarding doctoral degrees are set out in Annex 1 ("Procedure for awarding scientific degrees at the Jagiellonian University") to the resolution of the Jagiellonian University Senate N^o 87/IX/2019.

This document has a recommendation status only, which means that the possibility of individual deviations from the guidelines exists regarding the points not regulated by the Art. 187 of the Act of July 20, 2018 - Law on Higher Education and Science, if the supervisor(s) and the doctoral student consider them necessary and substantively justified.

ⁱ This recommendation is consistent with the Communication of the Polish Council of Scientific Excellence No. 19/2020 on the submission of doctoral dissertations, in particular, with the following fragment: "Having the above in mind, it should be considered that in the light of Article 187 (3) of the Act of 20 July 2018 The Law on Higher Education and Science, it is permissible for a doctoral dissertation, as a written dissertation, to consist partly of published works and those whose results have not yet been published."

<https://www.rdn.gov.pl/komunikaty,komunikat-nr-192020-w-sprawie-skladania-rozpraw-doktorskich.html>